



*Congressman J. Randy Forbes  
Fourth Congressional District of Virginia*

*U.S. Service Academy Nomination  
Application Packet  
Class of 2017*

*Application Deadline: October 31, 2012*

**Congressman J. Randy Forbes**  
**Fourth Congressional District of Virginia**  
*Class of 2017 Academy Nomination*

**Nomination Procedures**

I am pleased to receive applications from students in Virginia's Fourth Congressional District for nominations to one of the four U.S. Service Academies – USAFA, USMMA, USMA and USNA. I have established a fair and objective procedure which will allow me to produce the best-qualified candidates for the Academies.

To be considered for a nomination, applicants must be legal residents of the Fourth Congressional District of Virginia. I will accept applications from candidates who will graduate from high school in 2013 or from those who have already graduated. To be considered for this year's graduating class of 2017, applicants must meet the following basic requirements:

- Be unmarried, not pregnant, and have no legal obligation to support children or other dependents
- Must be a United States citizen and a legal resident of the Fourth Congressional District
- Must be at least 17 years old but not yet 22 years old (as of July 1<sup>st</sup> the year of admission)

Admission to a Service Academy is a two-tiered process. First, the applicant must directly apply to the Academy and meet the set minimum standards. These standards include, but are not limited to: medical, physical, and academic qualifications. The second tier in pursuing admissions is the Nominations process.

An individual must meet the admissions requirements for the Academy as well as receive a Congressional Nomination in order to be offered an appointment. Please keep in mind, those who may receive a nomination are not guaranteed to be offered an appointment by the Academy.

My office must receive all information no later than **October 31, 2012** for those interested in entering one of the Service Academies in the summer of 2013. All correspondence and questions regarding the Academy Nominations process should be directed to CeJae Johnson. Please mail completed applications to:

**Congressman J. Randy Forbes**  
**ATTN: CeJae Johnson, Academy Coordinator**  
**9401 Courthouse Road, Suite 201**  
**Chesterfield, Virginia 23832**  
**(804) 318-1363 phone**  
**(804) 318-1013 fax**  
**Email- [CeJae.Johnson@mail.house.gov](mailto:CeJae.Johnson@mail.house.gov)**

Thank you for your interest, and I look forward to reviewing your application.

**Congressman J. Randy Forbes**  
**Fourth Congressional District of Virginia**  
*Class of 2017 Timetable*

**October 31, 2012**

The application deadline is **October 31, 2012**. All applications and required materials **MUST** be postmarked or received by this date, or the application will be considered incomplete. Please mail all applications to my Academy Coordinator, CeJae Johnson in my Chesterfield District Office: 9401 Courthouse Road, Suite 201 Chesterfield, Virginia 23832. The applicant will receive a letter of confirmation once all materials have been received.

In addition to the application, the following materials are needed to complete your candidate packet and will be used in the selections process.

**1. Three Letters of Recommendation**

- Those persons used as references should not be relatives of the applicant
- One letter is required from a high school administrator or teacher
- Letters of recommendation must arrive in a sealed, signed envelope or they will not be considered

**2. Essay**

- No longer than one typed, double spaced page, explaining your desire to attend a service academy and thereafter, being commissioned as an officer

**3. Resume**

- A resume of social, athletic, and notable accomplishments

**4. Academic Transcripts**

- The applicant should submit a certified high school transcript and/or most recent college/preparatory school transcript, which includes: class rank, GPA and Fall 2012 course load

**5. SAT/ACT Scores**

- The applicant should request that results be sent to my Chesterfield District Office
- The SAT code is 5603 and the ACT code is 7727
- Applicants are required to have taken the SAT/ACT at least once, prior to the deadline

**Mid-November to early December 2012**

Interviews with Congressman Forbes U.S. Service Academy Advisory Board will be held for qualified candidates with completed files. Congressman Forbes' office will notify each applicant with specific information regarding interviews once the application deadline has passed. Students who receive an interview will need to provide an official copy of their semester grades up to date.

**Mid-December 2012 to early January 2013**

Notifications will be mailed to nominees by Congressman Forbes.

**Congressman J. Randy Forbes**  
**Fourth Congressional District of Virginia**  
*Class of 2017 Academy Application*

**PERSONAL INFORMATION:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Nickname: \_\_\_\_\_ Sex: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security Number: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Fourth District Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_ Cell Phone: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Email Address: \_\_\_\_\_

Would you like to receive Congressman Forbes weekly email newsletter? Yes or No

Father's Name: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

**EDUCATIONAL INFORMATION:**

**HIGH SCHOOL:**

High School: \_\_\_\_\_

High School Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Grade Point Average/Scale: \_\_\_\_\_ Class Ranking: \_\_\_\_\_ of \_\_\_\_\_

**COLLEGE/ PREPARATORY SCHOOL:**

College/ Preparatory School: \_\_\_\_\_

College/ Preparatory School Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ State: \_\_\_\_\_

Major: \_\_\_\_\_ Credit Hours Earned: \_\_\_\_\_

Grade Point Average/ Scale: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

**COLLEGE ENTRANCE EXAMINATIONS:**

\*For an application to be considered complete, applicants are required to have taken the SAT or ACT at least once, prior to the application deadline of **October 31, 2012** \*

**SAT Scores- SAT Code: 5603**

Math: \_\_\_\_\_ Verbal: \_\_\_\_\_ Writing: \_\_\_\_\_ Test Date: \_\_\_\_\_

Math: \_\_\_\_\_ Verbal: \_\_\_\_\_ Writing: \_\_\_\_\_ Test Date: \_\_\_\_\_

**ACT Scores- ACT Code: 7727**

English: \_\_\_\_\_ Math: \_\_\_\_\_ Reading: \_\_\_\_\_ Science: \_\_\_\_\_ Composite Score: \_\_\_\_\_ Test Date: \_\_\_\_\_

English: \_\_\_\_\_ Math: \_\_\_\_\_ Reading: \_\_\_\_\_ Science: \_\_\_\_\_ Composite Score: \_\_\_\_\_ Test Date: \_\_\_\_\_

Have you ever applied for a Congressional Nomination from Congressman Forbes? \_\_\_\_\_

If yes, please state the year and outcome: \_\_\_\_\_

**PLEASE READ BEFORE SIGNING:**

I have read and understand the information provided with this application regarding the nominating process and I am familiar with the requirements. I certify that I am a citizen of the United States and a resident of the Fourth Congressional District of Virginia. I affirm that I have never been convicted or arrested for violating a state or federal statute. I understand the deadline for my application is **October 31, 2012**. If I have not submitted all of the required information by the deadline, I understand that my application will be considered incomplete.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ACADEMY PREFERENCE:**

Please circle the number indicating your first choice, second choice, etc. If you are not interested in a particular Academy, circle 'No' for NOT interested. Finally, please circle either 'Yes' or 'No' if you have started a preliminary application with the academy. Please note that a preliminary application must be opened in order to receive a nomination.

**U.S. Air Force Academy**

1      2      3      4      No

Started a Preliminary Application?    Yes    No

**Office of Admissions**

2304 Cadet Drive, Suite 200  
 USAF Academy, CO 80840-5025  
 Phone: (800) 443-9266  
[www.usafa.edu](http://www.usafa.edu)

**U.S. Merchant Marine Academy**

1      2      3      4      No

Started a Preliminary Application?    Yes    No

**Office of Admissions**

300 Steamboat Road, Wiley Hall  
 Kings Point, NY 11024-1699  
 Phone: (866) 546- 4778  
[www.usmma.edu](http://www.usmma.edu)

**U.S. Military Academy**

1      2      3      4      No

Started a Preliminary Application?    Yes    No

**Office of Admissions**

606 Thayer Road  
 West Point, NY 10996-1797  
 Phone (800) 822-ARMY  
[www.usma.edu](http://www.usma.edu)

**U.S. Naval Academy**

1      2      3      4      No

Started a Preliminary Application?    Yes    No

**Office of Admissions**

117 Decatur Road  
 Annapolis, MD 21401  
 Phone: (888) 249-7707  
[www.usna.edu](http://www.usna.edu)

**U.S. Coast Guard Academy-** Nominations are not required for admission to the Coast Guard Academy. For more information regarding admissions to the Academy, contact the Office of Admissions at (860) 444-8500.

**OTHER NOMINATION SOURCES:**

Are you also seeking a nomination through any of the following offices? Please circle Yes or No

Senator Mark Warner                      Yes    No                      President Barack Obama                      Yes    No

Senator Jim Webb                              Yes    No                      Vice President Joe Biden                      Yes    No

JROTC    Yes    No